

<b>INTRODUCTION</b>	<b>2</b>
<b>ACCESSING THE MEDIA LIBRARY</b>	<b>2</b>
ACCESSING GLOSSARY TERMS	2
ACCESSING IMAGES	4
ACCESSING VIDEO OR AUDIO FILES	5



## Introduction

The Media Library tool is an area that the designer can prepare media library collections that are relevant to the course for the student to access. These collections can consist of a database of text (glossary terms), pictures, movie files and audio files.

The media library collections can be added to:

- The Course Content Home page
- A Learning Module
- A folder on the Course Content Home page

## Accessing the Media Library

Media library collections can be accessed from the course content home page, from the media library tool or in a learning module. All media library collections can be accessed from the central Media Library page. You may only access the media library collections that the designer has added to the course.

### *Accessing Glossary Terms*

1. Click on the **Media Library** link in the left hand Course Tools menu. The **Media Library** screen displays as seen in figure 10-1.

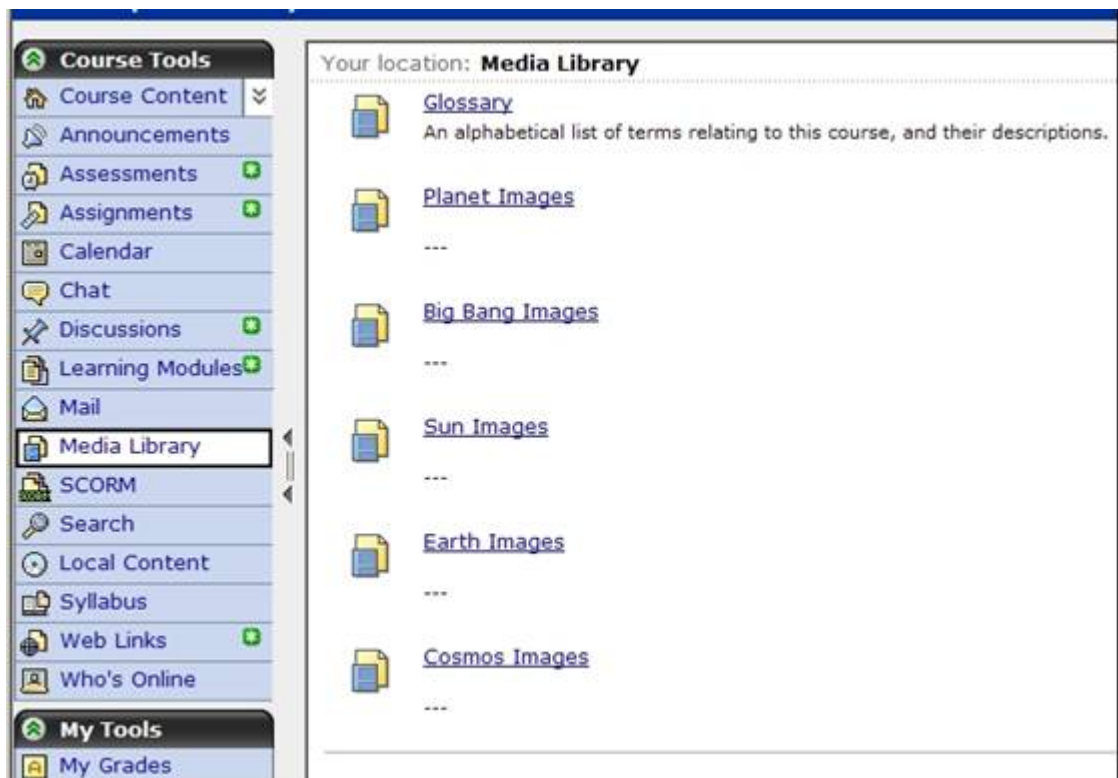


Figure 10-1

The **Media Library** page displays a list of links to media collections in the course. You may access any of the listed media library collections by clicking on the link name.



2. Click on the link you want to access. The selected media library collection displays as seen in figure 10-2.

Title	Description	File Type
<a href="#">angular momentum</a>	A measure of the mass, radius, and rotational velocity of a rotating or orbiting body. In the simple case of an object in circular orbit, the angular momentum is equal to the mass of the object times its distance from the center of the orbit times its orbital speed.	-
<a href="#">aphelion</a>	The point in the orbit of a solar-system object where it is farthest from the sun.	-
<a href="#">astronomical unit (AU)</a>	Mean Earth-Sun distance: $1 \text{ AU} = 1.496 \times 10^8 \text{ m} = 8.31 \text{ light minutes}$ ; a convenient unit for measuring distances between planets and their stars. atmosphere : Gaseous mass enveloping a planet or star.	-
<a href="#">bolide</a>	An asteroid or comet that crashes onto the Earth or another body in the Solar System, generating a huge fire-ball.	-
<a href="#">bolometric magnitude</a>	The magnitude of a celestial object corrected to take account of the radiation in parts of the spectrum other than the visible.	-
<a href="#">Celestial Sphere</a>	The visible, seemingly spherical surface that appears to surround Earth and to be centered at the observer.	-

Figure 10-2

In figure 10-2 the media library collection that has been accessed is the glossary. You may view the glossary terms in the table as they display or you may select a glossary term and the definition opens in a new window.

3. Click on the title of the glossary term that you want to access. The definition of the term displays in a new window as seen in figure 10-3.

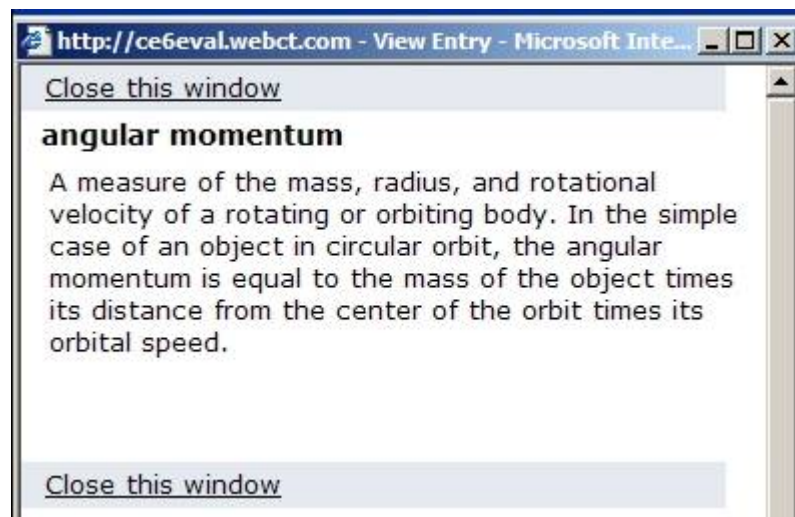


Figure 10-3

4. Click on the **Close this window** link to close the window.



## Accessing Images

1. Click on the **Media Library** link in the left hand Course Tools menu. The **Media Library** screen displays as seen in figure 10-4.

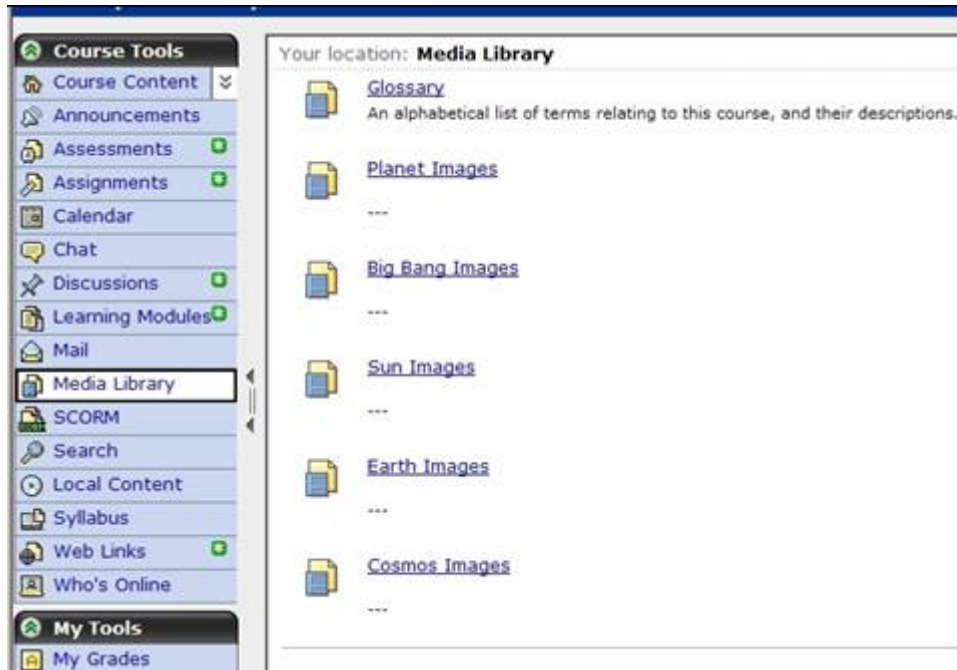


Figure 10-4

The **Media Library** page displays a list of links to media collections in the course. You may access any of the listed media library collections by clicking on the link name.

2. Click on the link you want to access. The selected media library collection displays as seen in figure 10-5.

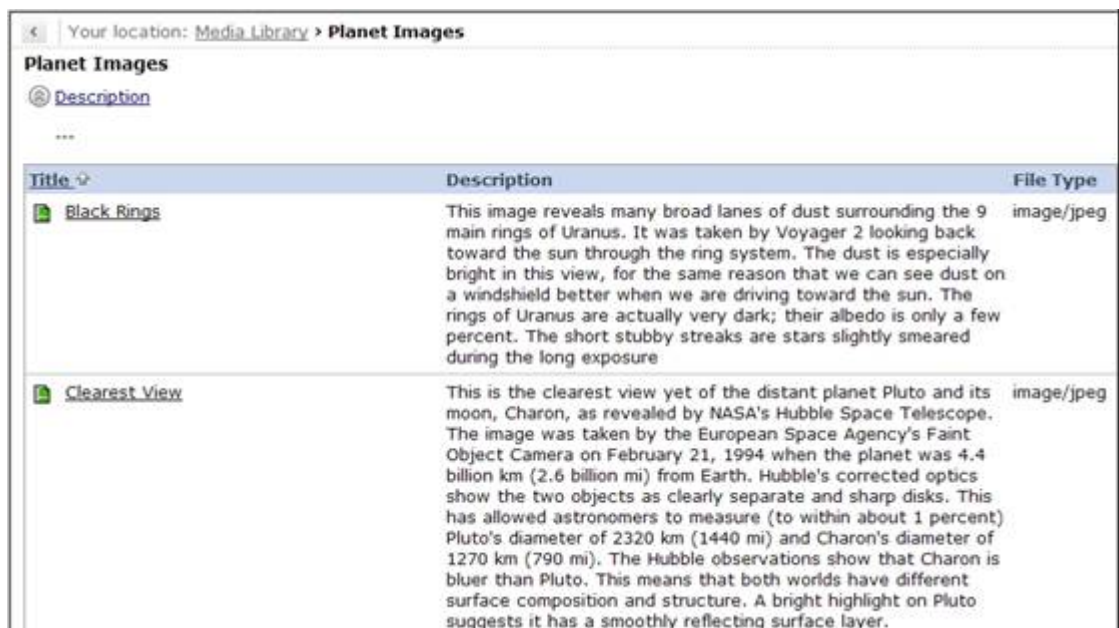


Figure 10-5



3. Click on the title of the image that you want to access. The image and description display in a new window as seen in figure 10-6.

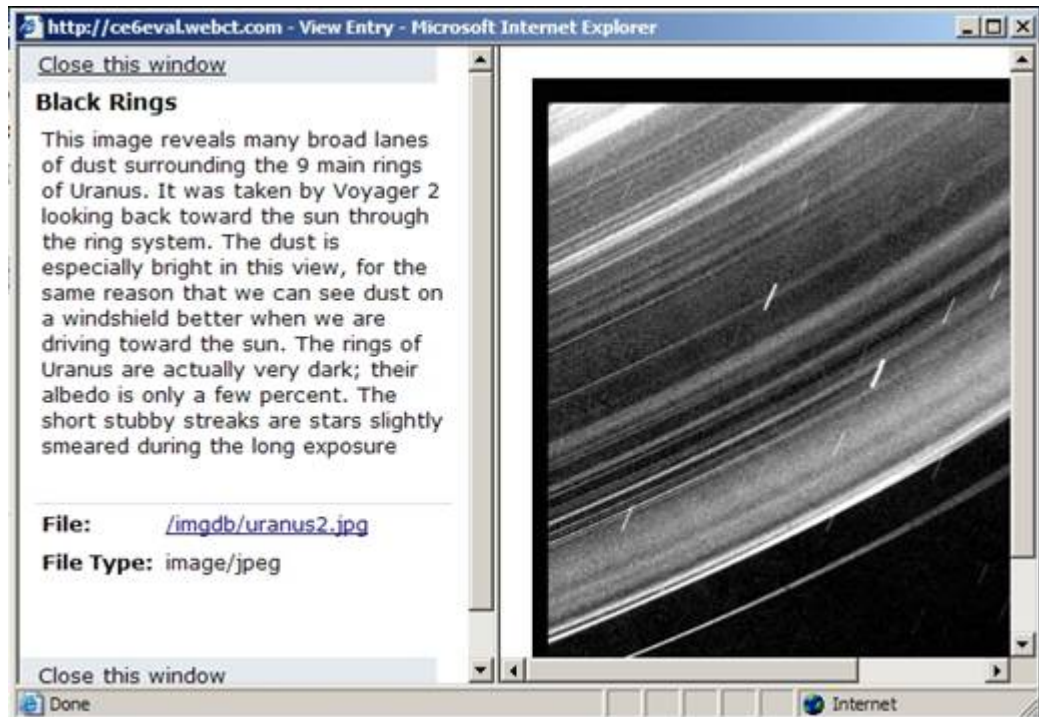


Figure 10-6

4. Click on the **Close this window** link to close the window.

## *Accessing Video or Audio Files*

1. Click on the **Media Library** link in the left hand Course Tools menu. The **Media Library** screen displays as seen in figure 10-7.

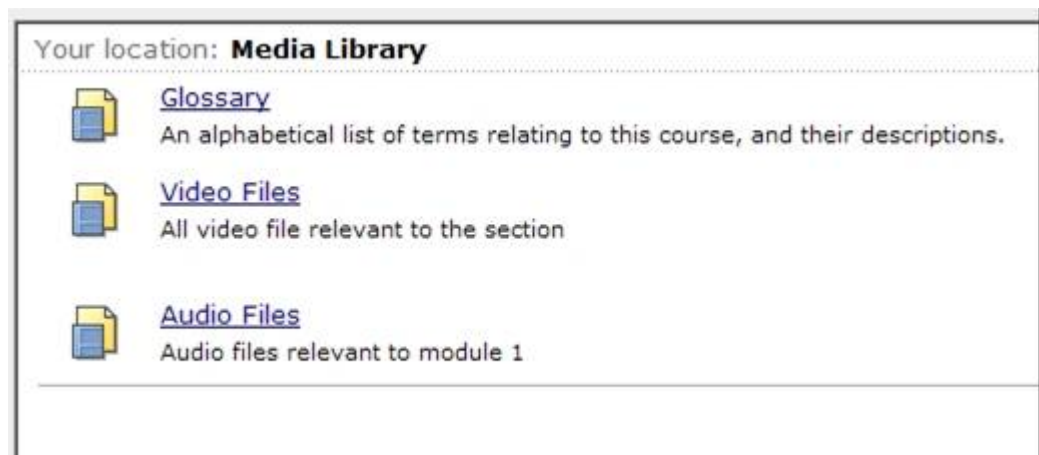


Figure 10-7

2. Click on the link you want to access. The selected media library collection displays as seen in figure 10-8 on the following page.



Figure 10-8

3. Click on the title of the video or audio file you want to access. A new window opens as seen in figure 10-9 and the media player launches and plays the video or audio clip.

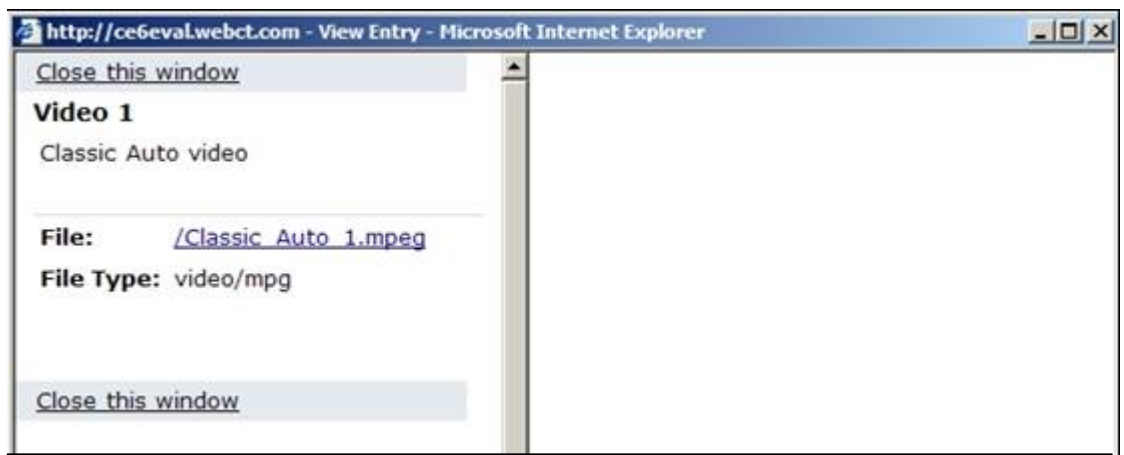


Figure 10-9

4. Click on the x button in the top right hand corner of the media player window to close it.
5. Click on the **Close this window** link to close the window seen in figure 10-9.